

EMUHSD TARDY POLICY

In order to support a conducive and uninterrupted learning environment, the following tardy policy shall be implemented:

TIER I - CLASSROOM INTERVENTION

Tardies 1-3: Verbal Warnings

Tardy 4: Teacher & student conference

Tardy 5: Teacher message sent home

Tardy 6: **Tardy Notice & Reflection:** *Students will complete a reflection assignment via a QR code that the teacher will provide. The assignment is to be completed outside of instructional time and responses will be emailed to the teacher and parent.*

Tardy 7: Teacher shall call the students home to discuss tardiness concerns.

TIER II - GUIDANCE OFFICE INTERVENTION

Tardy 8: Counselor *Check In*

- *The counselor will meet with the student and initiate a digital check in and will provide the student with a QR code to complete a second reflection assignment. The assignment is to be completed outside of instructional time. Responses will be emailed to the counselor, teacher and parent.*

Tardy 9: Lunch Activity w/Assigned Completion Date

- *The student shall be assigned to one of the following, or similar, activities:*
 - *On campus community service*
 - *Tutoring*
 - *An existing scheduled wellness center activity*
 - *Or any other structured on-campus activity held during lunch.*
- *A follow up meeting will be scheduled to ensure task completion*

Tardy 10: Student/Counselor Conference

- *Counselor meeting to inform the student of Activities Probation (potential loss of field trips, sports, clubs, dances, club activities, ASB activities)*

Tardy 11: Activities Probation

- *A parent conference will be held to place the student on activities probation.*

TIER III - ATTENDANCE OFFICE INTERVENTION

Tardy 12: Saturday Academy w/Assigned Completion Date

Tardy 13: Activities Restriction

- *The student shall not be allowed to participate in field trips, sports, clubs, dances, club activities, ASB activities for the remainder of the current grading period.*
- *While on activities restriction, a student may regain access to activities if they have 2 or less tardies per week. Students with 3 or more tardies per week shall remain in restriction.*

Chronic Tardiness to multiple classes will result in the student being placed on a SART contract at a parent conference.

Continued Chronic Tardiness to multiple classes may result in a referral to DARB. Student performance in academics, credit completion, behavior and status as a chronic absentee will be considered when referring to DARB.

CLASSROOM REFLECTION ASSIGNMENT



GUIDANCE OFFICE REFLECTION ASSIGNMENT

